



1633 Fillmore Street, Suite 300, Denver, CO 80206
Tel: 720.340.8315 Fax: 720.212.0861
info@namastecomfortfund.com

Established in 1998, Namaste Comfort Fund is a charitable 501(c)(3) organization dedicated to enhancing quality of life for people with end-stage illness and without the resources to meet their needs. Sometimes we help by connecting people with community programs and services. When other sources of help are not available, the Fund provides direct assistance. Here are some of the ways Namaste Comfort Fund has helped:

- Purchased a plane ticket for a patient to transfer to another hospice near her mother
- Provided a patient on a fixed income with a prepaid phone card so she could keep in touch with out-of-state children
- Delivered a delicious steak picnic to a nursing home resident
- Paid the electric bill for a patient whose rare condition required a cool environment
- Honored a patient with a party celebrating his life and accomplishments
- Bought a bus ticket for a patient to make a visit to his home town

“We can do no great things, only small things with great love.” –Mother Teresa

Criteria for Direct Assistance Requests

- The majority of requests to the Fund are between \$20 and \$250. Larger amounts may be considered but must be submitted to the full board of directors for approval.
- Assistance applications must be submitted by a health care, human service, or pastoral professional.
- Requests must be for items or services that will directly enhance quality of life or comfort for the patient.
- The recipient must be a person with end-stage illness or his or her immediate, nonprofessional caregiver.
- The recipient must reside in one of these Denver Metro area counties: Adams, Arapahoe, Boulder, Broomfield, Denver, Douglas, Elbert, or Jefferson.

- Consent to request assistance and disclose relevant medical and personal information must be obtained from patient or his or her authorized agent or guardian prior to submitting an application.
- Other resources (including the patient's) must have been explored and found to be insufficient or unavailable. Namaste Comfort Fund should be viewed as a resource of last resort.
- Applicants must notify Namaste Comfort Fund of any significant change in the patient's circumstances related to the request while the application is in process.

Exclusions and Conditions

- Namaste Comfort Fund does not approve retroactive requests; items or services must be purchased after application approval.
- Assistance for items or services covered as a benefit of another service that the patient is already receiving (e.g., hospice, Medicare/Medicaid, home health, long-term care, etc.) will not be granted.
- The patient recipient must still be living at the time the request for assistance is submitted and at the time the item or service is obtained, unless the grant will directly ease a caregiver burden still present at, or made worse by, the death of the patient.
- Services provided through Namaste Comfort Fund typically will be terminated on the patient's death. (Special circumstances may be considered by the Namaste Comfort Fund executive director and board of directors.)

Application Process

To apply for direct assistance, please fill out the Application for Direct Assistance which can be downloaded from the Namaste Comfort Fund Web site, www.namastecomfortfund.org. Complete the form and e-mail the form to info@namastecomfortfund.com, or submit by fax to (720) 212-0861. If you do not have access to an Internet connection, please call (720) 340-8315 to request that a form be mailed or faxed to you. Processing of applications usually takes one week to ten days. If your request is urgent, you may call to ask for preapproval. Urgent requests are processed within 48 hours.



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How Direct Assistance Funds Are Paid

For items under \$100: Once an application is approved, the applicant or recipient may purchase the item and submit a receipt for reimbursement. The receipt should explicitly show the store name, item description and total cost, and date. The cost must not exceed the amount requested, and the date must be later than the date on which the request was approved. The name and mailing address of the person to be reimbursed should also be included; the Fund will issue and mail a check.

For items over \$100 or for ongoing services: An invoice from the point-of-purchase company or service provider must be submitted for direct payment. For ongoing services, the applicant must specify about how long the service will be needed, and the Fund will periodically verify that it is still needed and being used appropriately for direct patient quality of life or comfort. (See other exclusions and conditions above.)

Educational Mission and Other Programs

In addition to our direct assistance program, Namaste Comfort Fund is also committed to providing professional and community education around end-of-life issues. The Fund offers periodic educational events to the Denver Metro community and also occasionally sponsors events or efforts developed by outside organizations. The Fund does not, however, offer individual scholarships for educational experiences not developed by the Fund. The Fund also does not sponsor outside fundraising events; we may, however, partner with other organizations with a compatible mission in joint fundraising efforts.

How to Donate to Namaste Comfort Fund

Very few charities offer the chance to change a life with twenty, fifty, or a couple hundred dollars. But that's all it takes to fulfill most requests to Namaste Comfort Fund. Our donors have given from their hearts - as a way of saying thank you to Namaste Hospice or other hospice and health care providers for their good work with patients, to honor the memory of a loved one, or just to enrich the lives of future patients and further the Fund's goals. Your donation can do the same. Namaste Comfort Fund is a 501(c)(3) nonprofit. Donations are tax deductible. To donate, send your check to Namaste Comfort Fund, 1633 Fillmore, Suite 300, Denver, CO 80206 or make an on-line donation through PayPal via check or credit card from our website.